

Implementation Science Call for Applications 2020

Perspective Applicant Webinar
April 27, 2020

Presenters:

CHRP Program Officer
RGPO C&G representative

– Tyler Martz
– Nancy Chamberlain



CALIFORNIA HIV/AIDS
RESEARCH PROGRAM

Webinar Agenda

- Overview of this funding opportunity
- Walk through the application system SmartSimple
- Questions from potential applicants



CHRP's Strategic Directions

- Addresses unmet needs for HIV research by prioritizing areas that are **missed by other major funders**.
- Supports **implementation science** designed to generate actionable knowledge that, **when taken to scale**, offers effective and cost-effective approaches for stemming new infections and averting HIV-associated morbidity and mortality.
- Funds research that explains and mitigates **social determinants** associated both with **inequitable access** to prevention and treatment services and **disparate health outcomes**.
- Adopts a **syndemics approach** to health and disease that addresses common HIV-co-morbidities (e.g., Hepatitis C, other STIs, Mental Health and Substance Use Disorders).



Implementation Science Call: Requirements

- Implementation Science approach
- Collaborations with health systems/jurisdictions and/or CBOs
- Must take place in California counties prioritized by national EtE plan
 - Alameda, Los Angeles, Orange, Riverside, Sacramento, San Bernardino, San Diego, San Francisco
- Focus on populations with documented disparities in HIV incidence, treatment outcomes



Implementation Science Call: Requirements

- Available funding: up to \$3 million
- Award budgets: \$200,000 (direct costs) per year for up to 3 years
- LOI submission is required
 - Abstract
 - Specific Aims
 - Description of implementation science approach
 - Total estimated budget amount



Implementation Science Call: Review Criteria

Review Criteria

- **Research Plan/Methods: 50%**
- **Impact: 20%**
- **Collaboration: 15%**
- **Expertise & Capacity: 15%**



Key Dates & Timeline

- May 20, 2020 **Letters of Intent Due**
- July 22, 2020 Full Applications Due
- November 13, 2020 Notification of Peer Review Outcome
- February 1, 2021 Award Start Date

****Given the evolving COVID-19 situation, timelines may shift. We will communicate any updates via email and on our website.****

Accessing SmartSimple

Login to SmartSimple: <https://ucop.smartsimple.com/>

**Returning users
login here**

The screenshot shows the UCOP SmartSimple login page. At the top left, the University of California logo is visible. The main content area is titled "Welcome to Research Grants Program Office | UCOP" and contains introductory text about the RGPO and the SmartSimple system. On the right side, there is a "Login to SmartSimple" form with fields for "Email:" and "Password:" (with a placeholder "Enter Password") and a "Login" button. A red oval highlights this login form, and a red arrow points from the "Returning users login here" text to it. In the bottom left corner, there is a "Principal Investigator Registration" link and a "Register Here" button. A red oval highlights the "Principal Investigator Registration" link, and a red arrow points from the "First-time users register here" text to it.

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Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at www.trdrp.org

Login to SmartSimple

Email:

Password:

Login

[Forgot Password?](#)

[Privacy & Security](#)

Principal Investigator Registration

Register Here

First-time users register here

Creating an Account on SmartSimple

<https://ucop.smartsimple.com>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click **“Forgot Password.”**

Institution Information

Instructions
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

* **Institution Name**

Contact Information

* **Email**

* **First Name**

* **Last Name**

* **Address**

* **City**

* **Country**


United States

* **State / Province**

-- Select One --

* **Zip / Postal Code**

* **Telephone Number**

I'm not a robot 
reCAPTCHA
Privacy - Terms

Submit

Preparing and Submitting an LOI

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Home Available Funding Opportunities Historical Applications Open Calls

Privacy & Security

Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

chrp 1-2 of 2

#	Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline	Info	Apply
1	CHRP Implementation Science	Award focuses on an implementation science approach, pulling from the substantial evidence base on effective strategies to improve the prevention, diagnosis, and treatment of HIV, to generate knowledge about how these strategies can be sustained and scaled for sustained impact on the HIV	Implementation Science 2020 Call for Applications.pdf	05/20/2020 12:00:00	07/22/2020 12:00:00	Info	Apply

1. Click on the **“Available Funding Opportunities”** tab in the upper right corner.
2. Find the row that corresponds to the award you’re interested in and click **“Apply.”**

LOI Submission Steps

The screenshot shows the LOI submission process. At the top left is the University of California logo. A navigation menu on the left includes 'Main', 'Notes', and 'Invite Personnel'. A 'Download instructions' callout points to a PDF file named 'IR_Application_Instructions.pdf' in the 'Templates and Instructions' section. A 'Click the section headings to access and complete each section of the LOI.' callout points to the 'TITLE PAGE' tab, which is highlighted. Below the tabs, the form includes fields for 'Application ID: T29IR0259', '* Project Title' (with a 100-character limit), '* Project Duration (year)' (a dropdown menu), '* Project Start Date', and '* Project End Date'. A 'Click "Submit LOI" to submit the LOI.' callout points to the 'Submit LOI' button at the bottom. Other buttons include 'Save Draft' and 'Withdraw'. The top right shows 'Privacy & Security' and 'Jane Doe'.

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Privacy & Security Jane Doe

Outstanding Opportunities Historical Applications

3 of 12

Main

Notes

Invite Personnel

Download instructions

Templates and Instructions:

IR_Application_Instructions.pdf
1,919 KB - 07/18/2018 6:31pm

Preview

Total Files: 1

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION BUDGET SIGNATURE PAGE

Application ID: T29IR0259

* Project Title: Please enter the project title here; no
100 characters left

* Project Duration (year): -- Select One --

* Project Start Date: mm/dd/yyyy

* Project End Date: mm/dd/yyyy

Click "Submit LOI" to submit the LOI.

Save Draft Submit LOI Withdraw

From Approved LOI to Invited Application

The screenshot shows the University of California portal interface. At the top, the header includes the University of California logo and navigation links for Home, Available Funding Opportunities, and Historical Applications. The user is logged in as Jane Doe. The main content area displays a dashboard with three cards: 'My Applications' (1), 'Submitted / Under Review Applications' (0), and 'Awarded Applications' (0). The 'In Progress Applications' card is circled in red and contains the number 3. Below this, a table titled 'In Progress Applications' is shown. The table has columns for RFA, Application ID, Project Title, Type, PI Name, My Role, LOI Deadline Date, FA Deadline Date, and Status. A red box highlights the 'Invited to Full Application' status in the Status column of the first row, with an 'Open' button next to it. A red circle with the number 2 is placed over the 'Open' button.

RFA	Application ID	Project Title	Type	PI Name	My Role	LOI Deadline Date	FA Deadline Date	Status
1	T29IR0228	STOY Test 2	High Impact Research Project	Jane Doe	Principal Investigator	08/16/2018	09/27/2018	Invited to Full Application <input type="button" value="Open"/>


1. Click on “In Progress Applications.”
2. Locate the row for your submitted **CHRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.

Application Submission

Instructions can always be downloaded at the top of each page.


Type: Nonmonetary Water Water Initiative
Deadline: 12/08/2019 12:00:00

Templates and Instructions:

 [CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

Total Files: 1

Complete each section of the application.
("Save Draft" frequently to save entered information; review & edit as needed.)

 Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | ASSURANCES | DOCUMENTATION | SIGNATURE PAGE

Application ID: B26PW1210

* Project Title:
72 characters left

* Project Duration (year):

Download templates and upload required attachments in the Documentation section.

When finished, click "Submit to Signing Official."

Budget tab

Templates and Instructions:

Click the Budget tab

Click "Open" to start entering information

INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

< BACK NEXT >

Save Draft Withdraw Submit to Signing Official

Budget tab - Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official.”

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRA

* Signing Official

This should identify the individual who is authorized to act for the Applicant Organization, and v conditions for any grant, including the applicable grantor regulations.

Search and select 

* Fiscal Contact

This should identify the individual at the Applicant Organization who will serve as the authorized

Search and select 

* Contracts and Grants Contact

This should identify the individual in the Applicant Organization’s Contracts and Grants Office, o an award be made, and who will serve as the liaison to the grantor on official grant administrati

Search and select 

Can't find the contact you're looking for?

- Can't find Signing Official
- Can't find Fiscal Contact
- Can't find Contracts and Grants Contact

Add Signing Official

Budget tab - Editing the budget

Translational Research Award Application » **Budget**

[↑ Back to Application](#)



Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

[INSTITUTION CONTACTS](#)

[BUDGET SUMMARY](#)

[BUDGET DETAILS](#)

[SUBCONTRACT BUDGET DETAILS](#)

Please click the Edit Budget button below to enter your budget information.

[✎ Edit Budget](#)

[Jane Doe 1 - MERCY HOUSING](#)

Budget Summary

Do not click “Budget Complete” until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.

[Save Draft](#)

[Budget Complete](#)

Budget tab - Editing the budget

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click "+" to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00

The total direct cost maximum is: \$750,000.00

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC)Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000

For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

Scroll down to "Personnel Costs." Click "+" to add a new row.

Entries will populate in the budget summary at the top of the page.

Enter budget justification.

Repeat for all budget categories.

Submit to Signing Official

Main

Notes

Invite Personnel

Call for Application Details
Name: TRDRP 2019A - High Impact Pilot Award
Type: High Impact Pilot Award
Deadline: 09/27/2018 12:00:00

Templates and Instructions:

[IP_Application_Instructions.pdf](#)
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

* Applicant Signature

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

* Applicant Electronic Signature (Type in your full legal name)

Jane Doe

* Date

07/19/2018

Save Draft

Withdraw

Submit to Signing Official

Questions?

Questions and Additional Information

Applications are due no later than July 22, 2020 (12 pm PST)!

Useful links:

- SmartSimple application system: ucop.smartsimple.com

For programmatic questions, contact Tyler Martz, CHRP Program Officer:

- Tyler.Martz@ucop.edu (best method)

For questions about Smart Simple, technical issues, or application instructions and forms, contact Research and Grants Program Office Contracts and Grants unit:

- RGPOgrants@ucop.edu