

California HIV/AIDS Research Program

Request for Proposals (RFP)

Applicant Webinar
April 27, 2023

Rhodri Dierst-Davies - CHRP Director
Lisa Loeb Stanga - Senior Program Officer (PO)
Ginger Hintz - Program Analyst
Nancy Chamberlain - RGPO Contracts & Grants



**CALIFORNIA HIV/AIDS
RESEARCH PROGRAM**

40 YEARS OF CHRP

Webinar Agenda

- Overview of funding opportunities
- Question on funding opportunities
- Walk through *SmartSimple* online application platform
- Program questions and next steps

CHRP Mission

To support PIs in CA to develop, evaluate, and disseminate innovative research for eliminating new HIV infections; optimizing treatment uptake and outcomes for all PLWH; and addressing the comorbidities and social determinants that threaten the health and well-being of persons at risk for or living with HIV infection.

Strategic Direction 2020

- Helping to achieve HIV epidemic control in CA by 2025
- High-risk, high-reward, high-rigor research
- Priority areas not addressed by other funders
- Implementation science to yield cost-effective approaches
- Complexity science recognizes bio / personal / soc / structural; syndemics recognizes common co-morbidities
- Social determinants of health; inequitable access; disparate outcomes

Overview of Funding Opportunities

1. Measuring the Impact of Racism on the HIV Epidemic in California
2. Basic Biomedical and Translational Science Discovery Initiative
3. Social and Behavioral Intervention Pilot Studies to Support HIV Prevention and Care
4. Community-Centered Demonstration Projects to Support Implementation of Long-Acting Injectable PrEP Adoption Across California

Things to Note/Relevant Changes

- Timeline around questions (due May 5th)
- Competitive LOI review for all mechanisms to limit applicant pool
- Basic Bio and Social/Behavioral Pilots are early-stage investigator awards
- Linking proposed work to epidemic control strategies helpful
- In full applications:
 - *Emphasis on Approach and Feasibility*
 - Supporting sections not included in page count encouraged
 - Include sex as a biological variable
- Diversity supplements available for all four mechanisms at end of YR01
- UC Indirect rates will increase this summer to 35%

Approach Sections

- Overall Research Plan and Design
- Conceptual Framework(s) - may not be applicable for all applications
- Implementation Strategy
- Dissemination Plan
- Management Plan

Measuring the Impact of Racism on the HIV Epidemic in California

Requirements

Award Type

- Methodological pilot studies
- PI: any career stage welcome

Goals/Objectives

- Develop, refine, test, and/or validate methods of measuring the impact of racism on HIV-STI epidemics
- Create cohort of anti-racism scholars with special skills in methods and measurements
- Yield data needed to compete for larger grants
- No preconceived preferred topics/methods

Expectations

- Anti-racism framework
- Community-centered approaches
- Significant issue, relevant to CA epidemic communities
- Robust approach, rigorous study design

Review Criteria

LOI

- Anti-Racism Framework/Theory and Context (40%)
- Significance and Potential Impact (30%)
- Approach and Feasibility (20%)
- Innovation (10%)

Full Application

- Anti-Racism Framework/Theory and Context (30%)
- Impact and Innovation (30%)
- Approach and Feasibility (40%)

Budget

\$337,500 in total costs over **two years**

- Direct costs up to \$250,000
- Indirect costs up to 35%

Basic Biomedical and Translational Science Discovery Initiative

Requirements

Award Type

- Pilot studies
- NEW: **Early-Stage Investigators only**

Goals/Objectives

- Fund highly innovative ideas
- Yield data needed to compete for larger grants
- No preconceived preferred topics/methods

Expectations

- Timely issues or emerging ideas
- High risk, high potential reward is good
- Significant issue, relevant to CA epidemic communities
- Robust approach, rigorous study design

Review Criteria

LOI

- Innovation (50%)
- Significance and Potential Impact (25%)
- Approach and Feasibility (25%)

Full Application

- Innovation (30%)
- Significance (20%)
- Approach and Feasibility (50%)

Budget

- \$270,000 in total costs over **two years**
 - Direct costs up to \$200,000
 - Indirect costs up to 35%

Social and Behavioral Intervention Pilot Studies to Support HIV Prevention and Care

Requirements

Award Type

- Pilot studies
- NEW: **Early-Stage Investigators only**

Goals/Objectives

- Rooted in the social and behavioral sciences
- Support HIV/AIDS prevention and/or care interventions that increasing knowledge or reducing disparate health outcomes
- Articulate how work will support local/regional/national strategies
- Pilot project focused on innovation ideas that can generate new data for future projects

Review Criteria

LOI

- Innovation and Collaboration (50%)
- Significance and Potential Impact (30%)
- Approach and Feasibility (20%)

Full Application

- Innovation (30%)
- Significance (30%)
- Approach and Feasibility (40%)

Budget

- \$310,500 in total costs over **two years**
- direct costs up to \$230,000 total
 - indirect costs up to 35%

Community-Centered Demonstration Projects to Support Implementation of Long-Acting Injectable (LAI) PrEP Adoption Across California

Requirements

Award Type

- Demonstration Projects
- **Multi-investigator awards**

Goal/Objectives

- Integration of LAI PrEP into new/existing community prevention strategies
- Focus on traditional (clinic) and non-traditional (pop-up) settings with a SDH focus
- Projects focused on collaborative approaches involving broad-based partnerships encouraged
- Evaluation strategies for measuring impacts and feasibility to support long-term success

Review Criteria

LOI

- Innovation and Collaboration (50%)
- Significance and Potential Impact (30%)
- Approach and Feasibility (20%)

Full Application

- Innovation and Collaboration (20%)
- Impact (15%)
- Sustainability (15%)
- Approach (50%)

Budget

- \$2,025,000 in total costs over four years**
- Direct costs up to \$1,500,000
 - Indirect costs up to 35%

Comparison of Requirements for All RFPs

RFP	Mechanism	Budget / Duration	PI Requirements	Max Submissions
Measuring the Impact of Racism on the HIV Epidemic	Methodological Pilot	\$250k direct over 2yrs	Any Career Stage OK Multiple PIs OK	One LOI as PI One Full App as PI
Basic Bio and Translational Science Discovery	Pilot	\$200k direct over 2yrs	Early-Stage PIs only Multiple PIs OK	One LOI as PI One Full App as PI
Social and Behavioral Intervention Pilot Studies	Pilot	\$230k direct over 2yrs	Early-Stage PIs only Multiple PIs OK	One LOI as PI One Full App as PI
Implementation of Long-Acting Injectable PrEP	Demonstration Projects	\$1.5M direct over 4yrs	Any Career Stage OK Multiple PIs OK	Multiple LOIs Allowed Multiple Full Apps Allowed

Key Dates & Timeline

Key Event	Date
Questions Due	May 5, 2023
LOI Due	
Basic Biomedical & Social and Behavioral Intervention Pilots	May 18, 2023
LAI PrEP & Measuring Impacts of Racism	May 25, 2023
Full Applications Due	
Basic Biomedical & Social and Behavioral Intervention Pilots	July 20, 2023
LAI PrEP & Measuring Impacts of Racism	July 27, 2023
Award Notifications Sent Out	December 1, 2023
Award Start Date	February 1, 2024

RFP Questions?

- Please type questions into the chat
- We will publish all of today's questions and our responses on our website
- After today: further questions due by Friday, May 5th
 - Email to chrp@ucop.edu
 - All questions and our responses will be added to the Q&A document published on our website

Accessing SmartSimple

Login to SmartSimple: <https://ucop.smartsimple.com/>

**Returning users
login here**

The screenshot shows the UCOP SmartSimple login page. At the top left, the University of California logo is visible. The main content area is titled "Welcome to Research Grants Program Office | UCOP" and contains introductory text about the RGPO and the SmartSimple system. On the right side, there is a "Login to SmartSimple" form with fields for "Email:" and "Password:" (with a placeholder "Enter Password") and a "Login" button. A red circle highlights the login form, and a red arrow points from the "Returning users login here" text to it. On the left side of the form, there is a link for "Principal Investigator Registration" with a "Register Here" button below it. A red circle highlights this link and button, and a red arrow points from the "First-time users register here" text to it. At the bottom right, there is a footer for the "CALIFORNIA HIV/AIDS RESEARCH PROGRAM" with a red arrow pointing to "40 YEARS OF CHR".

Principal Investigator Registration

Register Here

Login to SmartSimple

Email:

Password:

Enter Password

Login

Forgot Password?

Privacy & Security

**First-time
users
register here**

CALIFORNIA HIV/AIDS
RESEARCH PROGRAM

40 YEARS OF CHR

Creating an Account on SmartSimple

<https://ucop.smartsimple.com>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click **“Forgot Password.”**

Institution Information

Instructions
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

* Institution Name

Contact Information

* Email

* First Name

* Last Name

* Address


* City

* Country
United States

* State / Province
-- Select One --

* Zip / Postal Code

* Telephone Number

I'm not a robot  reCAPTCHA
Privacy - Terms

Submit



Preparing and Submitting an LOI

UNIVERSITY OF CALIFORNIA

Home Available Funding Opportunities Historical Applications Open Calls

Privacy & Security

Available Funding Opportunities

1. Click on available funding opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

chrp 1-2 of 2

#	Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline	
1	CHRP Implementation Science	Award focuses on an implementation science approach, pulling from the substantial evidence base on effective strategies to improve the prevention, diagnosis, and treatment of HIV, to generate knowledge about how these strategies can be sustained and scaled for sustained impact on the HIV	Implementation Science 2020 Call for Applications.pdf	05/20/2020 12:00:00	07/22/2020 12:00:00	Info Apply

2. Locate the row of the award type for which you'd like to apply and click "Apply".

1. Click on the “**Available Funding Opportunities**” tab in the upper right corner.
2. Find the row that corresponds to the award you’re interested in and click “**Apply**.”

LOI Submission Steps

The screenshot shows the LOI submission interface. At the top left is the University of California logo. A navigation menu on the left includes 'Main', 'Notes', and 'Invite Personnel'. A 'Download instructions' callout points to a PDF file named 'IR_Application_Instructions.pdf' in the 'Templates and Instructions' section. A 'Click the section headings to access and complete each section of the LOI.' callout points to the 'TITLE PAGE' tab. The form fields include 'Application ID: T29IR0259', '* Project Title' (with a character count), '* Project Duration (year)', '* Project Start Date', and '* Project End Date'. A 'Click "Submit LOI" to submit the LOI.' callout points to the 'Submit LOI' button. At the bottom right, there are 'Save Draft', 'Submit LOI', and 'Withdraw' buttons. The top right shows 'Privacy & Security' and 'Jane Doe'.

UNIVERSITY OF CALIFORNIA

Privacy & Security Jane Doe

Outstanding Opportunities Historical Applications

3 of 12

Main

Notes

Invite Personnel

Download instructions

Templates and Instructions:

IR_Application_Instructions.pdf
1,919 KB - 07/18/2018 6:31pm

Preview

Total Files: 1

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION BUDGET SIGNATURE PAGE

Application ID: T29IR0259

* Project Title: Please enter the project title here; no
100 characters left

* Project Duration (year): -- Select One --

* Project Start Date: mm/dd/yyyy

* Project End Date: mm/dd/yyyy

Click "Submit LOI" to submit the LOI.

Save Draft Submit LOI Withdraw

From Approved LOI to Invited Application

UNIVERSITY OF CALIFORNIA

Home Available Funding Opportunities Historical Applications

Jane Doe

1

My Applications

3 In Progress Applications

0 Submitted / Under Review Applications

0 Awarded Applications

UNIVERSITY OF CALIFORNIA

Home Available Funding Opportunities Historical Applications

Privacy & Security Jane Doe

In Progress Applications

RFA	Application ID	Project Title	Type	PI Name	My Role	LOI Deadline Date	FA Deadline Date	Status
1	T29IR0228	STOY Test 2	High Impact Research Project	Jane Doe	Principal Investigator	08/16/2018	09/27/2018	Invited to Full Application <input type="button" value="Open"/>


1. Click on “In Progress Applications.”
2. Locate the row for your submitted **CHRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.

Application Submission

Instructions can always be downloaded at the top of each page.

Deadline: 12/05/2019 12:00:00

Templates and Instructions:

 [CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

Total Files: 1

Complete each section of the application. (“Save Draft” frequently to save entered information; review & edit as needed.)

 Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | ASSURANCES | DOCUMENTATION | SIGNATURE PAGE

Application ID: B26PW1210

* Project Title: 72 characters left

* Project Duration (year):

Download templates and upload required attachments in the Documentation section.

* Pr
* P
When finished, click “Submit to Signing Official.”

Budget tab

Templates and Instructions:

Click the Budget tab

Click "Open" to start entering information

INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

< BACK NEXT >

Save Draft Withdraw Submit to Signing Official

Budget tab - Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official.”

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRACTS

* Signing Official

This should identify the individual who is authorized to act for the Applicant Organization, and the conditions for any grant, including the applicable grantor regulations.

Search and select ?

* Fiscal Contact

This should identify the individual at the Applicant Organization who will serve as the authorized

Search and select ?

* Contracts and Grants Contact

This should identify the individual in the Applicant Organization’s Contracts and Grants Office, or an award be made, and who will serve as the liaison to the grantor on official grant administration

Search and select ?

Can't find the contact you're looking for?

- Can't find Signing Official
- Can't find Fiscal Contact
- Can't find Contracts and Grants Contact

Add Signing Official

Budget tab - Editing the budget

Translational Research Award Application » **Budget**

[↑ Back to Application](#)



Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS

BUDGET SUMMARY

BUDGET DETAILS

SUBCONTRACT BUDGET DETAILS

Please click the Edit Budget button below to enter your budget information.

[✎ Edit Budget](#)

~~Jane Doe 1 - MERCY HOUSING~~

Budget Summary

Do not click “Budget Complete” until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.

Save Draft

Budget Complete



CALIFORNIA HIV/AIDS
RESEARCH PROGRAM

40 YEARS OF CHRP

Budget tab - Editing the budget

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click "+" to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00

The total direct cost maximum is: \$750,000.00

Scroll down to "Personnel Costs." Click "+" to add a new row.

Entries will populate in the budget summary at the top of the page.

Enter budget justification.

Repeat for all budget categories.

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC) Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year 1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000
+		

For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

Submit to Signing Official

Main

Notes

Invite Personnel

Call for Application Details
Name: TRDRP 2019A - High Impact Pilot Award
Type: High Impact Pilot Award
Deadline: 09/27/2018 12:00:00

Templates and Instructions:

[IP_Application_Instructions.pdf](#)
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

* Applicant Signature

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

* Applicant Electronic Signature (Type in your full legal name)

Jane Doe

* Date

07/19/2018

Save Draft

Withdraw

Submit to Signing Official

Questions?

For programmatic questions:

- **Measuring Impacts of Racism & Basic Biomedical:**
 - Lisa Loeb Stanga, lisa.loeb.stanga@ucop.edu
- **Social/Behavioral Interventions & LAI PrEP:**
 - Rhodri Dierst-Davies, Rhodri.Dierst-Davies@ucop.edu

For questions about *Smart Simple*, technical issues, or application instructions and forms, contact

- Research Grants Program Office, Contracts and Grants Unit
 - RGPOgrants@ucop.edu